

## The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

### Part – A

**AQAR for the year**

2016 - 2017

#### 1. Details of the Institution

1.1 Name of the Institution

V.O.Chidambaram College of Education

1.2 Address Line 1

Palayamkottai Road

Address Line 2

Tuticorin

City/Town

Tuticorin

State

Tamil Nadu

Pin Code

628 008

Institution e-mail address

vocbed@sancharnet.in

Contact Nos.

0461 - 2310600

Name of the Head of the Institution:

Dr.V.Thamodharan

Tel. No. with STD Code:

0461 - 2310600

Mobile:

9865212623

Name of the IQAC Co-ordinator:

Dr.J.Josephine Saleth Mary

Mobile:

9486602082

IQAC e-mail address:

iqacvocbed@gmail.com

1.3 NAAC Track ID (For ex. MHC0GN 18879)

VOCCE 12611

1.4 NAAC Executive Committee No. & Date:

EC/64/RAR/26 dated 08-07-2013

1.5 Website address:

www.voccedn.org

Web-link of the AQAR:

<http://www.voccedn.org/AQAR2016-17.doc>

#### 1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 <sup>st</sup> Cycle	B++	81.50	2005	5 years
2	2 <sup>nd</sup> Cycle	B	2.73	2012	5 years
3	3 <sup>rd</sup> Cycle	-	-	-	-
4	4 <sup>th</sup> Cycle	-	-	-	-

1.7 Date of Establishment of IQAC :DD/MM/YYYY

07/09/2005

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC

i. AQAR 2015 – 2016 submitted to NAAC on 10.01.2017

1.9 Institutional Status

University State  Central  Deemed  Private

Affiliated College Yes  No

Constituent College Yes  No

Autonomous college of UGC Yes  No

Regulatory Agency approved Institution Yes  No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education  Men  Women

Urban  Rural  Tribal

Financial Status Grant-in-aid  UGC 2(f)  UGC 12B

Grant-in-aid + Self Financing  Totally Self-financing

1.10 Type of Faculty/Programme

Arts  Science  Commerce  Law  PEI (Phys Edu)

TEI (Edu)  Engineering  Health Science  Management

Others (Specify)

1.11 Name of the Affiliating University (*for the Colleges*)

Tamilnadu Teachers Education University, Chennai.

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University with Potential for Excellence  UGC-CPE

DST Star Scheme	<input type="text" value="-"/>	UGC-CE	<input type="text"/>
UGC-Special Assistance Programme	<input type="text"/>	DST-FIST	<input type="text"/>
UGC-Innovative PG programmes	<input type="text"/>	Any other ( <i>Specify</i> )	<input type="text"/>
UGC-COP Programmes	<input type="text"/>		

## **2. IQAC Composition and Activities**

2.1 No. of Teachers	<input type="text" value="7"/>
2.2 No. of Administrative/Technical staff	<input type="text" value="1"/>
2.3 No. of students	<input type="text" value="-"/>
2.4 No. of Management representatives	<input type="text" value="1"/>
2.5 No. of Alumni	<input type="text" value="1"/>
2.6 No. of any other stakeholder and community representatives	<input type="text" value="-"/>
2.7 No. of Employers/ Industrialists	<input type="text" value="1"/>
2.8 No. of other External Experts	<input type="text" value="-"/>
2.9 Total No. of members	<input type="text" value="11"/>
2.10 No. of IQAC meetings held	<input type="text" value="4"/>

2.11 No. of meetings with various stakeholders:	No.	<input type="text" value="4"/>	Faculty	<input checked="" type="checkbox"/>
	Non-Teaching Staff -Students	<input checked="" type="checkbox"/>	Alumni	<input checked="" type="checkbox"/>
			Others	<input checked="" type="checkbox"/>

2.12 Has IQAC received any funding from UGC during the year? Yes  No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.  Nil  International  National  State  Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

IQAC outlines the plan of action for every year. To implement the plan IQAC conducts frequent meetings.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year \*

Plan of Action	Achievements
Regular update of college website and bringing up e-journal of college activities and research articles.	Updating college website regularly  Our college has restarted its biannual journal Edu-Reach.

2.15 Whether the AQAR was placed in statutory body      Yes      No

Management       Syndicate       Any other body

Provide the details of the action taken

Internal audit on various activities of the college has been done.

**Part – B**  
**Criterion – I**

**1. Curricular Aspects**

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	1			
PG	2	Nil	2	CTE
UG	1	Nil	1	CTPM, CIG, PDGHE
PG Diploma				
Advanced Diploma				
Diploma				
Certificate				
Others				
<b>Total</b>	4		3	
Interdisciplinary				
Innovative				

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	
Trimester	
Annual	B.Ed., M.Ed., M.Phil.

1.3 Feedback from stakeholders\* (On all aspects)

Alumni	<input checked="" type="checkbox"/>	Parents	<input checked="" type="checkbox"/>	Employers	<input type="checkbox"/>	Students	<input checked="" type="checkbox"/>
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Mode of feedback : Online  Manual  Co-operating schools (for PEI)

\*Please provide an analysis of the feedback in the Annexure

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Yes the syllabus has been revised from the academic year 2015 – 2016.  
The syllabus for the I & II years are attached herewith.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

No

## Criterion – II

### 2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty	Total	Asst. Professors	Associate Professors	Professors	Others
	9	2	6	-	1

2.2 No. of permanent faculty with Ph.D. 7

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year	Asst. Professors		Associate Professors		Professors		Others		Total	
	R	V	R	V	R	V	R	V	R	V
		2								2

2.4 No. of Guest and Visiting faculty and Temporary faculty 0 0 16

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended Seminars/ Workshops	--	2	-
Presented papers	-	-	-
Resource Persons	-	-	-

2.6 Innovative processes adopted by the institution in Teaching and Learning:

A special curriculum for computer literacy and educational techniques have been introduced

2.7 Total No. of actual teaching days during this academic year 200 days

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions) Exams are conducted by Tamil Nadu Teachers Education University, Chennai.

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop 0 0 1

2.10 Average percentage of attendance of students

2.11 Course/Programme wise distribution of pass percentage :

Since the academic year is not completed, average percentage of attendance of students could not be mentioned.

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.Ed.II Year	Examination is not conducted by the University till now for this academic year.					
B.Ed. I Year						
M.Ed.						
M.Phil.						

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

IQAC directs the staff members to evaluate students through interval assessment. The internal assessment consists of Model Test, Assignment and Seminar Presentation.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	-
UGC – Faculty Improvement Programme	-
HRD programmes	-
Orientation programmes	-
Faculty exchange programme	-
Staff training conducted by the university	-
Staff training conducted by other institutions	-
Summer / Winter schools, Workshops, etc.	-
Others	-

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	8	2	-	-
Technical Staff	-	-	-	-



## Criterion – III

### 3. Research, Consultancy and Extension

#### 3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

Motivate the staff to undertake major and minor projects. The scholars were given training to use computer for statistical calculation and data analysis. Research tools were developed and standardized.

#### 3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs				

#### 3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs				

#### 3.4 Details on research publications

	International	National	Others
Peer Review Journals	-	-	-
Non-Peer Review Journals	-	-	-
e-Journals	-	-	-
Conference proceedings	-	-	-

#### 3.5 Details on Impact factor of publications:

Range  Average  h-index  Nos. in SCOPUS

#### 3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor Projects				
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects <i>(other than compulsory by the University)</i>				
Any other(Specify)				
Total				

3.7 No. of books published i) With ISBN No.  Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP  CAS  DST-FIST   
DPE  DBT Scheme/funds

3.9 For colleges

Autonomy  CPE  DBT Star Scheme   
INSPIRE  CE  Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences, seminars and workshops organized by the Institution

Level	International	National	State	University	College
Number	-	2	1	-	-
Sponsoring agencies	-	UGC	College	-	-

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International  National  Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency  From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	-
	Granted	-
International	Applied	-
	Granted	-
Commercialised	Applied	-
	Granted	-

3.17 No. of research awards/ recognitions received by faculty and research fellows of the institute in the year

Total	International	National	State	University	Dist	College
-	-	-	-	-	-	-

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

4

8

3.19 No. of Ph.D. awarded by faculty from the Institution

-

3.20 No. of Research scholars receiving the Fellowships - Nil  
(Newly enrolled + existing ones)

3.21 No. of students Participated in NSS events : Not applicable

3.22 No. of students participated in NCC events : Not applicable

3.23 No. of Awards won in NSS : Not applicable

3.24 No. of Awards won in NCC : Not applicable

3.25 No. of Extension activities organized

The college is having Red Ribbon Club and Red Cross Society.

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

Three days compulsory community service per month enables the student teachers to develop empathy for the community.

## Criterion – IV

### 4. Infrastructure and Learning Resources

#### 4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	18259 sq.ft.	-	-	18259 sq.ft.
Class rooms (B.Ed.-20 & M.Ed.2)	22	-	-	22
Laboratories	7	-	-	7
Seminar Halls	3	-	-	3
No. of important equipments purchased ( $\geq$ 1-0 lakh) during the current year.	-	1	UGC	1
Value of the equipment purchased during the year (Rs. in Lakhs)	-	70,000	-	70,000
Others	-	-	-	-

#### 4.2 Computerization of administration and library

Computer facilities with internet connection are available in the college office and library. In the office computers have been utilized for all the process of administration like admissions , processing, sending exam fees and exam results. In the library books are issued to the students by entering in the software installed in the computers.

#### 4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	16256	-	100	6030	25	6030
Reference Books	-	-	24	-	24	-
e-Books	Nil	-	-	-	-	-
Journals	40	-	17	9865	17	9865
e-Journals	Nil	-	-	-	-	-
Digital Database	Nil	-	-	-	-	-
CD & Video	Nil	-	-	-	-	-
Others (specify) (Inflibnet Services)						5000

#### 4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	81	2	8 (Places)	-	-	3	15	-
Added	-	-	-	-	-	-	-	-
Total	81	2	3 (places)	-	-	3	15	-

#### 4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

Computer lab was updated and individual computers are allotted for staff members to prepare software and powerpoint preparation for regular teaching.

#### 4.6 Amount spent on maintenance in lakhs :

i) ICT	-
ii) Campus Infrastructure and facilities	-
iii) Equipments	Rs.70,000/-
iv) Others	-
<b>Total :</b>	<b>Rs.70,000/-</b>

## Criterion – V

### 5. Student Support and Progression

#### 5.1 Contribution of IQAC in enhancing awareness about Student Support Services

Students are encouraged to participate in various cultural programmes, seminars and symposiums. The career guidance cell is arranging campus interview programmes.

#### 5.2 Efforts made by the institution for tracking the progression

Starting from the Bridge Course, various programmes are conducted in the campus to enable the student – teachers to progress in a full- fledged manner. Feedback is received from the mentors and Heads of the Institutions of the Co-operative schools about the performance of the student teachers during the internship training, which is also used to track the progression.

Both curricular and co-curricular activities centre around the development of the ability, skill and interest of the prospective teachers.

#### 5.3 (a) Total Number of students

UG		PG		Ph. D.	Others
I Yr.	II Yr.	I Yr.	II Yr.		
144	168	2	6	-	-

#### (b) No. of students outside the state

Nil

#### (c) No. of international students

Nil

Men

No	%

Women

No	%

Course	Last Year 2015 – 2016						This Year 2016-2017					
	General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
B.Ed.	5	39	-	124	1	168	8	29	-	107	1	144
M.Ed.	3	2	-	1	1	6	-	1	-	1	-	2
M.Phil.	2	2	-	3	-	7	-	1	-	-	-	1

Demand ratio Nil Dropout % Nil

#### 5.4 Details of student support mechanism for coaching for competitive examinations (If any)

Coaching was given to the students to write State Government Teachers Eligibility Test (TET), TRB and UGC NET.

No. of students beneficiaries

168

#### 5.5 No. of students qualified in these examinations

NET	-	SET/SLET	-	GATE	-	CAT	-
IAS/IPS etc	-	State PSC	-	UPSC	-	Others	-

#### .6 Details of student counselling and career guidance

Career Guidance was given to the students to participate in the campus interview programme.

No. of students benefitted

-

### 5.7 Details of campus placement

	<i>On campus</i>		<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
-	-	-	-

### 5.8 Details of gender sensitization programmes

There is no gender based problem. Women Cell is functioning in our college.

### 5.9. Students Activities

#### 5.9.1 No. of students participated in Sports, Games and other events

State/ University level  National level  International level

No. of students participated in cultural events

State/ University level  National level  International level

#### 5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level  National level  International level

Cultural: State/ University level  National level  International level



### 5.10 Scholarships and Financial Support

	Number of students	Amount in Rs.
Financial support from institution		
Financial support from government (State Scholarship) BC, MBC & DNC	54	1,46,320/-
SC Scholarship	55	2,04,886/-
Physically Challenged	1	6,000/-
Financial support from other sources		
Number of students who received International/ National recognitions		

### 5.11 Student organised / initiatives

Fairs : State/ University level  National level  International level

Exhibition: State/ University level  National level  International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: Nil

## Criterion – VI

### **6. Governance, Leadership and Management**

#### 6.1 State the Vision and Mission of the institution

**Vision:** Named after the great patriot and freedom fighter, V.O. Chidambaram Pillai, V.O.C. College of Education came into being in 1955. What began as an attempt to build a memorial to the freedom fighter took on a visionary shape in the mind of our founder-secretary Shri. A.P.C. Veerabahu and resulted in the founding of this college.

The college was started not as a commercial venture for the glory of a particular family or community, but to cater to the educational as well as employment needs of the youth of Thoothukudi, particularly those from disadvantaged backgrounds.

This visionary fervour is enshrined in the motto-‘Love, Knowledge and Virtue’. That is, Education is envisioned as a process of disseminating knowledge, in a spirit of love and dedication, for the development of the human individual and the nation. ‘Quality Made Affordable’ is also the vision since the Golden Jubilee Year 2005.

**Mission:** The missionary fervour is enshrined in the motto- Love, Knowledge and Virtue’. Education is envisioned as a process of disseminating knowledge in a spirit of love and dedication to the highest ideals of nationalism and education for the all round development of the learner and the wider society.

#### 6.2 Does the Institution has a management Information System

Yes. Management Information System is in place. Admission related documents are maintained. Database of students’ attendance and marks are computerised.

### 6.3 Quality improvement strategies adopted by the institution for each of the following:

#### 6.3.1 Curriculum Development

The college is following the syllabus framed by the Tamilnadu Teachers Education University, Chennai. We adopt the method of evaluation recommended by the University.

#### 6.3.2 Teaching and Learning

Different methods are employed for teaching. All the teachers are using LCD to teach.

#### 6.3.3 Examination and Evaluation

As prescribed by the university the college has been conducting internal assessment.

#### 6.3.4 Research and Development

The college has established good support with research organisation like SERDE (Society for Education Research and Excellence), SETRAD (Society for Educational Technology Research and Development) etc.

#### 6.3.5 Library, ICT and physical infrastructure / instrumentation

Library reference is made through internet connection. Interactive Board and Smart Board were installed.

#### 6.3.6 Human Resource Management

Teachers from our model school Bharathiyar Vidyalaya, A.P.C.Veerabahu Matriculation Higher Secondary School, V.O.C. Educational Society for the Mentally Retarded Children and Professors from V.O.C.College & A.P.C.Mahalaxmi College for Women, Tuticorin share their expertise for the benefit of our students. Our staff members develop themselves in such a way that they address our students in various meetings and preside over functions. Students with adequate skill in making use of computers and also students of good spoken English ability act as tutors in the extension activities of the college.

6.3.7 Faculty and Staff recruitment

No staff members were recruitment during this year.

6.3.8 Industry Interaction / Collaboration

College is a centre of IGNOU B.Ed. course.

6.3.9 Admission of Students

Admissions have been done following the norms and standards prescribed by the government.

6.4 Welfare schemes for

Teaching	-
Non teaching	-
Students	-

6.5 Total corpus fund generated

-

6.6 Whether annual financial audit has been done Yes

No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	-	-	Yes	IQAC
Administrative	-	-	-	-

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes

Yes

No

For PG Programmes

Yes

No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

Nil

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

Nil

6.11 Activities and support from the Alumni Association

Our alumni extended their whole hearted support to the regular functioning of the college. Their service is keenly felt in all the seminars and workshops that the college conducts.

6.12 Activities and support from the Parent – Teacher Association

Parents are often visiting the institution and they are consulting the Principal and faculty members for the improvement of their children.

6.13 Development programmes for support staff

Office is automated computer provisions with Internet connection which is helping the office staff members to maintain files and registers.

6.14 Initiatives taken by the institution to make the campus eco-friendly

Our students implant trees and water them. Our students render their services in maintaining the environment clean.

## Criterion – VII

### 7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

Some innovative techniques like debate, seminars, group discussions were introduced for curriculum transaction. Spoken English classes were conducted in the technical assisted laboratories.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

1. Regular update of college website and bringing up e-journal of college activities and research articles.
2. Staff members are doing minor projects.
3. Our college has restarted its bi-annual journal 'Edu-Reach- has been launched in this academic year.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

1. Bridge Course on Communicative Skills.
2. Compulsory Computer Programme.

*\*Provide the details in annexure (annexure need to be numbered as i, ii,iii)*

7.4 Contribution to environmental awareness / protection

Prevention of Diseases, Conservation of Environment were the topics that were discussed with people of slum areas. Our students implant trees and water them regularly. Our students render their services in maintaining the environment clean.

7.5 Whether environmental audit was conducted? Yes  No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

Every year at the end of the academic year questionnaires are given to B.Ed. trainees for the assessment of teachers and facilities provided by the college. Based on the responses, modifications are done in teaching and also additional classroom facilities are provided.

**8. Plans of institution for next year**

Proposing to conduct seminars and workshops and to undertake minor and major projects.

*Name* **Dr.J.Josephine Saleth Mary**  
Associate Professor in Mathematics  
Co-ordinator, IQAC

*Name* **Dr.V.Thamodharan**  
Principal,  
V.O.Chidambaram College of Education,  
Chairperson, IQAC

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*Signature of the Coordinator, IQAC*

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*Signature of the Chairperson, IQAC*

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