



# V.O.C. COLLEGE OF EDUCATION, THOOTHUKUDI- 8.

Internal Quality Assurance Cell (IQAC)

## MINUTES OF THE MEETING

Meeting No : VOCCE/IQAC/2022/01

Members Present : 7

Committee : IQAC Committee

Date : 06.06.2022

Time : 11.20 am

The meeting of the Internal Quality Assurance Cell for the academic year 2022-2023 was held on 06.06.2022 at 11.20am. The meeting was chaired by **Dr.T.Kanakaraj**, Principal.

At the outset **Dr.R.Sasipriya**, IQAC coordinator welcomed the chairperson of the meeting and all members of Internal Quality Assurance Cell (IQAC).The following items were discussed during the meeting and it was unanimously resolved to implement them. The meeting came to an end after the vote of thanks to all.

Sl. No.	Agenda	Resolution
1.	Course orientation for B.Ed. II year	It was decided to give orientation for B.Ed. II year students.
2.	PT Meeting	It was decided to organise Parents Teachers meeting.
3.	Students council election	It was decided to conduct students council election
4.	M.Ed. Course orientation	It was decided to give orientation for M.Ed. students.
5.	Book Release – Creative writing of poem	It was discussed to release the book of poems written by students.
6.	Workshop on Q.R. Code	It was decided to conduct a Workshop on Q.R.Code.

### Members Present:

Name of the Faculty	Signature
Dr.S.Rasul Mohaideen	
Ms.M.Sasikala	
Dr.G.Rajadhurai	
Dr.G.Amutha Ranjini	
Dr.A.Antony Arockia Anufia Mel	

COORDINATOR

PRINCIPAL  
**Dr. T. KANAKARAJ**  
PRINCIPAL  
V.O.C. COLLEGE OF EDUCATION  
THOOTHUKUDI - 8.



# V.O.C. COLLEGE OF EDUCATION, THOOTHUKUDI- 8.

Internal Quality Assurance Cell (IQAC)

## MINUTES OF THE MEETING

Meeting No : VOCCE/IQAC/2022/02

Members Present : 8

Committee : IQAC Committee

Date : 21.07.2022

Time : 4.00 pm

The meeting of the Internal Quality Assurance Cell for the academic year 2022-2023 was held on 21.07.2022 at 4.00pm. The meeting was chaired by **Dr.T.Kanakaraj**, Principal.

At the outset **Dr.R.Sasipriya**, IQAC coordinator welcomed the chairperson of the meeting and all members of Internal Quality Assurance Cell (IQAC).The following agenda items were discussed during the meeting and it was unanimously resolved to implement them. The meeting came to an end after the vote of thanks to all.

S. No.	Agenda	Resolution
1.	Alumni Contribution	It was decided to organise an Alumni meet.
2.	Drug Awareness Programme	It was decided to organise a Drug Awareness Programme.
3.	Independence Day	It was decided to celebrate Independence day.
4.	Humanitarian Day	It was decided to celebrate Humanitarian day.
5.	Yoga Training Programme	It was discussed to organise One Week Yoga Training Programme for staff and students.

### Members Present:

Name of the Faculty	Signature
Dr.S.Prema Latha	
Dr.S.Rasul Mohaideen	
Dr.G.Rajadhurai	
Dr.G.Amutha Ranjini	
Dr.A.Antony Arockia Anufia Mel	
Ms.R.Rufina Thana Sudha	

COORDINATOR

PRINCIPAL  
**Dr. T. KANAKARAJ**  
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THOOTHUKUDI - 8.



# V.O.C. COLLEGE OF EDUCATION, THOOTHUKUDI - 8.

Internal Quality Assurance Cell (IQAC)

## MINUTES OF THE MEETING

Meeting No : VOCCE/IQAC/2022/03

Members Present : 9

Committee : IQAC Committee

Date : 24.08.2022

Time : 04.10 pm

The meeting of the Internal Quality Assurance Cell for the academic year 2022-2023 was held on 24.08.2022 at 04.10 pm. The meeting was chaired by **Dr.T.Kanakaraj**, Principal.

At the outset **Dr.R.Sasipriya**, IQAC coordinator welcomed the chairperson of the meeting and all members of Internal Quality Assurance Cell (IQAC). The following agenda items were discussed during the meeting and it was unanimously resolved to implement them. The meeting came to an end after the vote of thanks.

S. No.	Agenda	Resolution
1.	Motivation Speech Series	It was decided to give motivation speech series to the students.
2.	Teacher's Day Celebration	It was decided to celebrate Teachers day.
3.	Faculty Development Programme	It was decided to organise Faculty Development Programme for Professional Enrichment.
4.	Smart Note Book	It was decided to give developmental programme on smart note book.
5.	Youth Awakening Day	It was discussed to organise a programme for Youth Awakening Day.
6.	Bridge Course	It was decided to provide Bridge course for B.Ed. I year students.

Members Present:

Name of the Faculty	Signature
Dr.S.Prema Latha	
Dr.S.Rasul Mohaideen	
Ms.M.Sasikala	
Dr.G.Rajadhurai	
Dr.G.Amutha Ranjini	
Dr.A.Antony Arockia Anufia Mel	
Ms.R.Rufina Thana Sudha	

COORDINATOR

DR. T. KANAKARAJ  
PRINCIPAL

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# V.O.C. COLLEGE OF EDUCATION, THOOTHUKUDI- 8.

Internal Quality Assurance Cell (IQAC)

## MINUTES OF THE MEETING

Meeting No : VOCCE/IQAC/2022/04

Date : 28.10.2022

Members Present : 9

Time : 04.15 pm

Committee : IQAC Committee

The meeting of the Internal Quality Assurance Cell for the academic year 2022-2023 was held on 28.10.2022 at 04.15 pm. The meeting was chaired by **Dr.T.Kanakaraj**, Principal.

At the outset **Dr.R.Sasipriya**, IQAC coordinator welcomed the chairperson of the meeting and all members of Internal Quality Assurance Cell (IQAC). The following items were discussed during the meeting and it was unanimously resolved to implement them. The meeting came to an end after vote of thanks.

S. No.	Agenda	Resolution
1.	SWAYAM & NTPEL Orientation	It was decided to make students to complete two online courses through SWAYAM.
2.	Science Exhibition	It was decided to train/direct students to organise an exhibition at school.
3.	Micro Teaching	It was decided to organise Micro teaching programme for B.Ed. I Year students.
4.	Seminar on "Elimination of Violence Against Women"	It was decided to organize a Seminar on "Elimination of Violence Against Women".

### Members Present:

Name of the Faculty	Signature
Dr.S.Prema Latha	
Dr.S.Rasul Mohaideen	
Ms.M.Sasikala	
Dr.G.Rajadhurai	
Dr.G.Amutha Ranjini	
Dr.A.Antony Arockia Anufia Mel	
Ms.R.Rufina Thana Sudha	

COORDINATOR

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THOOTHUKUDI - 8.



# V.O.C. COLLEGE OF EDUCATION, THOOTHUKUDI- 8.

Internal Quality Assurance Cell (IQAC)

## MINUTES OF THE MEETING

Meeting No : VOCCE/IQAC/2022/05

Date : 07.12.2022

Members Present : 9

Time : 04.00 pm

Committee : IQAC Committee

The meeting of the Internal Quality Assurance Cell for the academic year 2022-2023 was held on 07.12.2022 at 04.00 pm. The meeting was chaired by **Dr.T.Kanakaraj**, Principal.

At the outset **Dr.R.Sasipriya**, IQAC coordinator welcomed the chairperson of the meeting and all members of Internal Quality Assurance Cell (IQAC).The following items were discussed during the meeting and it was unanimously resolved to implement them. The meeting came to an end with vote of thanks.

S. No.	Agenda	Resolution
1.	Mathematics Club activity	It was decided to celebrate National Mathematics Day on behalf of Mathematics Club.
2.	Library Orientation	It was decided to organize an orientation on library to B.Ed. Students.
3.	Field Trip	It was discussed about arranging field trip for students.
4.	Computer courses	It was decided to incept computer class for B.Ed. Students.
5.	Remedial Class for SWAYAM course	It was decided to give remedial class for the students those haven't completed the SWAYAM course.
6.	Pongal Day	It was decided to celebrate Pongal day.
7.	Communication skills	It was decided to organise communication skill oriented programmes.
8.	OER	It was discussed to make students complete courses through Open Educational Resources.
9.	Yoga	It was decided to organise Self-development programme on Yoga.

Members Present:

Name of the Faculty	Signature
Dr.S.Prema Latha	
Dr.S.Rasul Mohaideen	
Ms.M.Sasikala	M.Sasikala
Dr.G.Rajadurai	
Dr.G.Amutha Ranjini	C. Amutha Ranjini
Dr.A.Antony Arockia Anufia Mel	A. Anufia
Ms.R.Rufina Thana Sudha	R.Rufina Thana Sudha

S. Anu Vasu  
COORDINATOR

PRINCIPAL  
Dr. T. KANAKARAJ  
PRINCIPAL  
V.O.C. COLLEGE OF EDUCATION  
THOOTHUKUDI - B.



# V.O.C. COLLEGE OF EDUCATION, THOOTHUKUDI- 8.

Internal Quality Assurance Cell (IQAC)

## MINUTES OF THE MEETING

Meeting No : VOCCE/IQAC/2023/06

Members Present : 9

Committee: IQAC Committee

Date : 21.01.2023

Time : 01.00 pm

The meeting of the Internal Quality Assurance Cell for the academic year 2022-2023 was held on 21.01.2023 at 01.00 pm. The meeting was chaired by **Dr.T.Kanakaraj**, Principal.

At the outset **Dr.R.Sasipriya**, IQAC coordinator welcomed the chairperson of the meeting and all members of Internal Quality Assurance Cell (IQAC).The following items were discussed during the meeting and it was unanimously resolved to implement them. The meeting came to an end with vote of thanks.

S. No.	Agenda	Resolution
1.	Republic Day	It was decided to celebrate Republic day in a grand manner.
2.	National Girl Child day	It was decided to celebrate National Girl Child Day.
3.	Campus Interview	It was decided to conduct campus interview for B.Ed. II Year students.
4.	All Faith Prayer	It was discussed to organise All Faith Prayer on account of Martyr's Day.
5.	Skill Development	It was discussed to conduct the skill development training programme for B.Ed. Students.

Members Present:

Name of the Faculty	Signature
Dr.S.Prema Latha	
Dr.S.Rasul Mohaideen	
Dr.G.Rajadhurai	
Dr.G.Amutha Ranjini	
Dr.S.Guru Vasuki	
Dr.A.Antony Arockia Anufia Mel	
Ms.R.Rufina Thana Sudha	

COORDINATOR

PRINCIPAL  
DR. T. KANAKARAJ  
PRINCIPAL  
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THOOTHUKUDI - 8.



# V.O.C. COLLEGE OF EDUCATION, THOOTHUKUDI- 8.

Internal Quality Assurance Cell (IQAC)

## MINUTES OF THE MEETING

Meeting No : VOCCE/IQAC/2023/07

Date : 27.01.2023

Members Present : 11

Time : 01.15 pm

Committee: **IQAC Committee**

The meeting of the Internal Quality Assurance Cell for the academic year 2022-2023 was held on 27.01.2023 at 01.15pm. The meeting was chaired by **Dr.T.Kanakaraj**, Principal.

Dr.S.Prema Latha, welcomed the members. The following faculty members are asked to take in charge as Coordinator and Assistant Coordinators of IQAC.

S. No.	Faculty in-charge	Duty
1	Dr.S.Guru Vasuki	IQAC Coordinator
2	Dr.S.Davasuba	IQAC Assistant Coordinator
3	Dr.N.Allimuthu	IQAC Assistant Coordinator

The meeting came to an end with the vote of thanks by Dr.G.Rajadhurai.

### Members Present:

Name of the Faculty	Signature
Dr.S.Rasul Mohaideen	
Dr.M.Sasikala	
Dr.G.Rajadhurai	
Dr.S.Davasuba	
Dr.N.Allimuthu	
Dr.R.Sasipriya	
Dr.G.Amutha Ranjini	
Dr.A.Antony Arockia Anufia Mel	
Ms.R.Rufina Thana Sudha	

**COORDINATOR**

**Dr.S.GURU VASUKI**

Assistant Professor of Physical Science,

IQAC Coordinator,

V.O.C.College of Education, Thoothukudi.

**PRINCIPAL**

**Dr. T. KANAKARAJ**

**PRINCIPAL**

V.O.C. COLLEGE OF EDUCATION

THOOTHUKUDI - 8.



# V.O.C. COLLEGE OF EDUCATION, THOOTHUKUDI- 8.

Internal Quality Assurance Cell (IQAC)

## MINUTES OF THE MEETING

Meeting No : VOCCE/IQAC/2023/08

Date : 09.02.2023

Members Present : 11

Time : 04.00 pm

Committee: IQAC Committee

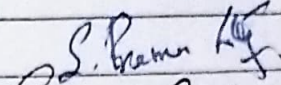
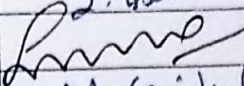
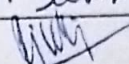
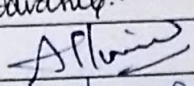
The meeting of the Internal Quality Assurance Cell for the academic year 2022-2023 was held on 09.02.2023 at 04.00pm. The meeting was chaired by **Dr.T.Kanakaraj**, Principal.

At the outset **Dr.S.Guru Vasuki**, IQAC coordinator welcomed the chairperson of the meeting and all members of Internal Quality Assurance Cell (IQAC).The following agenda were discussed during the meeting and it was unanimously resolved to implement them. The meeting came to an end with vote of thanks.

S. No.	Agenda	Resolution
1.	College Annual Sports Day	It was discussed to organise college Annual Sports Day.
2.	International Mother Language day	It was decided to observe International Mother Language day.
3.	IGNOU Course Orientation	It was decided to give IGNOU course orientation programme to the students.
4.	Workshop on Preparation of Practical Components	It was decided to organise a Workshop on Preparation of Practical Components for B.Ed. II year students.
5.	National Science Day	It was decided to celebrate National Science Day.
6.	Release of VOCCE Edutimes	It was discussed about the release of VOCCE Edutimes.
7.	A Special Lecture on account of Zero Discrimination Day	It was discussed about a special lecture on account of zero Discrimination Day
8.	International Women's day	It was decided to celebrate International Women's day.
9.	Skill Training Programme	It was decided to give skill Training Programme for student teachers.
10.	Campus Interview	It was decided to conduct Campus Interview.
11.	World Consumer Rights day	It was decided to give awareness programme on account of "World Consumer Rights Day".
12.	Tutorial Group Meeting	It was decided to conduct Tutorial Group Meeting.
13.	Workshop on "New Trends in Psychological Tests"	It was decided to organise a workshop on "New Trends in Psychological Tests"
14.	Tutorial Group Formation	It was decided to form Tutorial Group.
15.	Peer Tutoring	It was discussed on Peer Tutoring group 2023.
16.	A Special Talk on Women Health & Development	It was decided to organise a Special Talk on Women Health and Development.

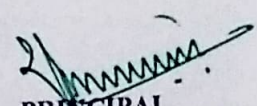


Members Present:

Name of the Faculty	Signature
Dr.S.Prema Latha	
Dr.S.Rasul Mohaideen	
Dr.M.Sasikala	M. Sasikala
Dr.G.Rajadhurai	
Dr.S.Davasuba	S.Davasuba
Dr.N.Allimuthu	
Dr.G.Amutha Ranjini	G. Amutha Ranjini
Dr.A.Antony Arockia Anufia Mel	A. Anufia
Ms.R.Rufina Thana Sudha	R. R. Thana Sudha

S. Guru Vasuki

COORDINATOR  
**Dr.S.GURU VASUKI**  
Assistant Professor of Physical Science,  
IQAC Coordinator,  
V.O.C.College of Education, Thoothukudi.

  
PRINCIPAL  
**Dr. T. KANAKARAJ**  
PRINCIPAL

V.O.C. COLLEGE OF EDUCATION  
THOOTHUKUDI - 8.



# V.O.C. COLLEGE OF EDUCATION, THOOTHUKUDI- 8.

Internal Quality Assurance Cell (IQAC)

## MINUTES OF THE MEETING

Meeting No : VOCCE/IQAC/2023/09

Date : 28.03.2023

Members Present : 11

Time : 02.00 pm

Committee : **IQAC Committee**

The meeting of the Internal Quality Assurance Cell for the academic year 2022-2023 was held on 28.03.2023 at 02.00 pm. The meeting was chaired by **Dr.T.Kanakaraj**, Principal.

At the outset **Dr.S.Guru Vasuki**, IQAC coordinator welcomed all members of Internal Quality Assurance Cell (IQAC). The following agenda were discussed during the meeting and it was unanimously resolved to implement them. The meeting came to an end with vote of thanks.

Sl. No.	Agenda	Resolution
1.	Special School Visit	It was discussed to visit special school.
2.	Career Guidance Programme	It was decided to conduct a career guidance programme for student teachers.
3.	Campus Interview	It was discussed to conduct a campus interview.
4.	YRC Programme	It was decided to organise a Special Lecture on YRC and its function.

### Members Present:

Name of the Faculty	Signature
Dr.S.Prema Latha	
Dr.S.Rasul Mohaideen	
Dr.M.Sasikala	
Dr.G.Rajadhurai	
Dr.N.Allimuthu	
Dr.R.Sasipriya	
Dr.G.Amutha Ranjini	
Dr.A.Antony Arockia Anufia Mel	
Ms.R.Rufina Thana Sudha	

**COORDINATOR**  
**Dr.S.GURU VASUKI**

Assistant Professor of Physical Science,  
IQAC Coordinator,  
V.O.C.College of Education, Thoothukudi.

**PRINCIPAL**  
**Dr. T. KANAKARAJ**  
**PRINCIPAL**

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# V.O.C. COLLEGE OF EDUCATION, THOOTHUKUDI- 8.

Internal Quality Assurance Cell (IQAC)

## MINUTES OF THE MEETING

Meeting No: VOCCE/IQAC/2023/10

Date : 06.04.2023

Members Present : 12

Time : 02.00 pm

Committee : **IQAC Committee**

The meeting of the Internal Quality Assurance Cell for the academic year 2022-2023 was held on 06.04.2023 at 02.00 pm. The meeting was chaired by **Dr.T.Kanakaraj**, Principal.

At the outset **Dr.S.Guru Vasuki**, IQAC coordinator welcomed the chairperson of the meeting and all members of Internal Quality Assurance Cell (IQAC). The following items were discussed during the meeting and it was unanimously resolved to implement them. The meeting came to an end with vote of thanks.

S. No.	Agenda	Resolution
1.	Extension Activity	It was informed that the extension activity has to be organised this month.

### Members Present:

Name of the Faculty	Signature
Dr.S.Prema Latha	
Dr.S.Rasul Mohaideen	
Dr.M.Sasikala	
Dr.G.Rajadhurai	
Dr.S.Davasuba	
Dr.N.Allimuthu	
Dr.R.Sasipriya	
Dr.G.Amutha Ranjini	
Dr.A.Antony Arockia Anufia Mel	
Ms.R.Rufina Thana Sudha	

**COORDINATOR**  
**Dr.S.GURU VASUKI**  
Assistant Professor of Physical Science,  
IQAC Coordinator,  
V.O.C.College of Education, Thoothukudi.

**PRINCIPAL**  
**Dr. T. KANAKARAJ**  
**PRINCIPAL**  
V.O.C. COLLEGE OF EDUCATION,  
THOOTHUKUDI - 8.



# V.O.C. COLLEGE OF EDUCATION, THOOTHUKUDI- 8.

Internal Quality Assurance Cell (IQAC)

## MINUTES OF THE MEETING

Meeting No : VOCCE/IQAC/2023/11

Date : 03.05.2023

Members Present : 12

Time : 02.00 pm

Committee: **IQAC Committee**

The meeting of the Internal Quality Assurance Cell for the academic year 2022-2023 was held on 03.05.2023 at 02.00 pm. The meeting was chaired by **Dr.T.Kanakaraj**, Principal.

At the outset **Dr.S.Guru Vasuki**, IQAC coordinator welcomed the chairperson of the meeting and all members of Internal Quality Assurance Cell (IQAC).The following agenda were discussed during the meeting and it was unanimously resolved to implement them. The meeting came to an end with vote of thanks.

S. No.	Agenda	Resolution
1.	Birth anniversary of Founder Secretary	It was decided to celebrate the Birth anniversary of Founder secretary.
2.	College day	It was decided to organise college day.

### Members Present:

Name of the Faculty	Signature
Dr.S.Prema Latha	
Dr.S.Rasul Mohaideen	
Dr.M.Sasikala	M. Sasikala
Dr.G.Rajadhurai	
Dr.S.Davasuba	S. Davasuba
Dr.N.Allimuthu	
Dr.R.Sasipriya	-
Dr.G.Amutha Ranjini	G. Amutha Ranjini
Dr.A.Antony Arockia Anufia Mel	A. Anufia Mel
Ms.R.Rufina Thana Sudha	R. Rufina Thana Sudha

COORDINATOR

**Dr.S.GURU VASUKI**

Assistant Professor of Physical Science,

IQAC Coordinator,

V.O.C.College of Education, Thoothukudi.

PRINCIPAL

**Dr. T. KANAKARAJ**

PRINCIPAL

V.O.C. COLLEGE OF EDUCATION

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# V.O.C. COLLEGE OF EDUCATION, THOOTHUKUDI- 8.

Internal Quality Assurance Cell (IQAC)

## MINUTES OF THE MEETING

Meeting No : VOCCE/IQAC/2023/12

Date: 15.05.2023

Members Present : 11

Time: 11.10 am

Committee: IQAC Committee

The meeting of the Internal Quality Assurance Cell for the academic year 2022-2023 was held on 15.05.2023 at 11.10 am. The meeting was chaired by **Dr.T.Kanakaraj**, Principal.

At the outset **Dr.S.Guru Vasuki**, IQAC coordinator welcomed the chairperson of the meeting and all members of Internal Quality Assurance Cell (IQAC).The following agenda were discussed during the meeting and it was unanimously resolved to implement them. The meeting came to an end with vote of thanks.

S. No.	Agenda	Resolution
1.	Mother's day Celebration	It was decided to celebrate mother's day
2.	Awareness on Intellectual Property Rights	It was decided to organise an awareness programme on Intellectual Property Rights.
3.	Extension activities	It was informed about the extension activity to be held at our institution.
4.	Special Lecture on Transgender	It was discussed about organising special lecture on Transgender.
5.	Research Colloquium	It was decided to organise a 'One day Colloquium on Educational Research'.
6.	World Environmental Day	It was decided to conduct a programme on the theme world environment day.
7.	Awareness on "Abolition of Child Labour"	It was decided to take pledge on for getting awareness on "Abolition of Child Labour".

### Members Present:

Name of the Faculty	Signature
Dr.S.Rasul Mohaideen	
Dr.M.Sasikala	M. Sasikala
Dr.G.Rajadhurai	
Dr.S.Davasuba	S. Davasuba
Dr.N.Allimuthu	
Dr.R.Sasipriya	-
Dr.G.Amutha Ranjini	
Dr.A.Antony Arockia Anufia Mel	
Ms.R.Rufina Thana Sudha	

COORDINATOR  
Dr.S.GURU VASUKI

Assistant Professor of Physical Science,  
IQAC Coordinator,  
V.O.C.College of Education, Thoothukudi.

PRINCIPAL  
Dr. T. KANAKARAJ  
PRINCIPAL

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